



# Covid19 Risk Assessment and Plan for SPRING After School Clubs

## Updated March 2021

### Government Guidance - sources

<https://www.gov.uk/government/collections/guidance-for-schools-coronavirus-covid-19>

### Plan and Risk Assessment

Plan	Details, risk and control measures	Risk after control measures (RAG)
Small Groups	<p>Our After School Clubs and Holiday Club group sizes are limited in order to reduce points of contact.</p> <p><b>Risk: High levels of infection from multiple points of contact</b></p> <p>Control measures:</p> <ol style="list-style-type: none"><li>1. Group sizes limited</li><li>2. Wider use of space, with the upper floor in use for older children</li><li>3. Greater use of outside spaces</li></ol>	

<b>First Aid and Intimate Care</b>	<p>All staff involved in close care of a child should wear a mask and apron.</p> <p><b>Risk: Contamination as a result of close contact between team member and child whilst administering first aid or close care.</b></p> <p><b>Control measures:</b></p> <ol style="list-style-type: none"> <li>4. First aid and close care within allocated bubble groups only</li> <li>5. All team members to wear mask and apron when administering first aid or close care</li> </ol>	
<b>Cleaning, air circulation and sanitation indoors</b>	<p>Team members within each group will be provided with cleaning materials to wipe down communal surfaces on a regular basis throughout the day. These include door handles, banisters, sinks, toilet doors, other communal surfaces. These cleaning materials will be stored in the top staff cupboard, out of the reach of children. Doors and windows should be kept open unless they are fire doors. This reduces the need to touch handles and improves ventilation. Hand sanitiser, soap, washing up liquid and cleaning products available within each classroom</p> <p><b>Risk: Contamination as a result of shared contact of a resources or surface</b></p> <p><b>Control measures:</b></p> <ol style="list-style-type: none"> <li>1. Increased hand washing, including when entering or leaving bubble space, before eating and at regular intervals throughout the session</li> <li>2. Increased cleaning of communal surfaces</li> <li>3. Increased ventilation through opening windows and doors where it is safe to do so</li> <li>4. All bins to have lids</li> <li>5. Emphasis on outdoor play and activities</li> </ol>	
<b>Club end times</b>	<p>Soft end (up to 600) to avoid pinch points. Parents informed about social distancing expectations.</p> <p><b>Risk: Contamination as a result of close contact family groups on arrival or pick up</b></p> <p><b>Control measures:</b></p> <ol style="list-style-type: none"> <li>1. Soft end times to avoid crowding</li> <li>2. Families informed of distancing expectations</li> </ol>	
<b>PPE</b>	<p>The government guidelines discourage PPE for young children and for teachers except when administering first aid or in close contact with a child who is displaying Covid symptoms. SPRING will not provide PPE except in First Aid kits. Masks will be added to First Aid kits for use when administering First Aid. Masks will be worn by adults when interacting with parents at the gate.</p>	

<b>Events</b>	<p>We will sadly not be able to hold any events or shows until further guidance is released.</p> <p><b>Risk: Contamination as a result of close contact between those attending a show or event</b></p> <p><b>Control measures:</b></p> <ol style="list-style-type: none"> <li><b>1. No shows or events</b></li> </ol>	
<b>Visitors, parents and specialist teachers</b>	<p>SPRING will not be able to admit any visitors, parents or specialist teachers within the club buildings until further guidance is released.</p> <p><b>Risk: Contamination as a result of visitors</b></p> <p><b>Control measures:</b></p> <ol style="list-style-type: none"> <li><b>1. No visitors, parents or specialist teachers permitted to enter the building. No specialist teachers will be booked for Autumn</b></li> </ol>	
<b>Lunch</b>	<p>Children will eat snack at their tables. No communal plates, water jugs or shared food.</p>	
<b>Shared resources</b>	<p>Team members should use own (lidded) cups/bottles, plates and cutlery where needed and will be responsible for washing these themselves.</p> <p>Children will not be provided with plates, jugs of water or cups and must instead bring their own labelled water bottle for use during the afternoon.</p> <p><b>Risk: Contamination as a result of close contact with a shared resource</b></p> <p><b>Control measures:</b></p> <ol style="list-style-type: none"> <li><b>1. Resources allocated to specific bubble only</b></li> <li><b>2. Children and adults to have own dedicated water bottles</b></li> <li><b>3. Resources will not be left in an area where anyone outside the bubble might access</b></li> </ol>	
<b>Children with symptoms</b>	<p>Temperatures taken at entry to club using distance thermometers. Any slight rise in temperature (to 37.5+) is taken as a Covid symptom and child will be sent home.</p> <p>Parents reminded of guidance re: symptoms and self-isolating</p> <p>If a child is displaying symptoms they should be isolated in the Sanitorium (a labelled space set aside for this purpose) until they can be collected. They should be supervised either at a distance of 2 metres or adult supervising should wear PPE.</p> <p>If any child or adult within a bubble displays Covid symptoms, the whole bubble will be asked to self-isolate at home for next 10 days, or until testing shows non-Covid. Families are expected to arrange a Covid test within 48 hours.</p>	

	<p><b>Risk: Contamination between an unwell child and other children or adults</b></p> <p><b>Control measures:</b></p> <ol style="list-style-type: none"> <li>1. Temperatures taken on the gate each morning</li> <li>2. Families advised of Covid symptoms and expected to keep children at home if symptoms within the family</li> <li>3. If a child displays symptoms during the club day, child will be isolated and supervised at a distance until collection</li> <li>4. Child will have a Covid test within 48 hours</li> </ol>	
<p><b>Adults with symptoms</b></p>	<p>All adults to take asymptomatic lateral flow tests (instant results) 2x/week and report results to Manger.          Temperatures taken before start of club.          Adults reminded of guidance re: self-isolating and symptoms          If any child or adult within a bubble displays Covid symptoms, the whole bubble will be asked to self-isolate at home for next 14 days.          Adults are expected to arrange a Covid test within 48 hours.</p> <p><b>Risk: Contamination between an unwell adult and other children or adults</b></p> <p><b>Control measures:</b></p> <ol style="list-style-type: none"> <li>1. Temperatures taken at start of club</li> <li>2. Team members advised of Covid symptoms and expected to stay at home if symptoms develop within their household</li> <li>3. If a child displays symptoms during the club day, child will be isolated and supervised at a distance until collection</li> <li>4. Adult will have a Covid test within 48 hours</li> </ol>	
<p><b>Anxiety and mental health</b></p>	<p>At Spring we believe that mental health is just as important as physical health. We want children to be children and to have low levels of anxiety and high levels of fun while at club. We work hard to protect our secure bubbles and to promote essential routines such as hand washing, but we also believe that smiles, easy routines and easy to follow rules are important and that any expectation of social distancing within the bubble for young children is both impossible and not in the best interests of the well-being of adults or children. Our team members are well trained and practised in ensuring children feel happy.</p> <p><b>Risk: Children and adults develop high levels of anxiety about Covid or about attempting to maintain distance between each other at all times</b></p> <p><b>Control measures:</b></p> <ol style="list-style-type: none"> <li>1. Protected bubbles, clear routines, easy rules</li> <li>2. Lots of smiles</li> <li>3. No expectation of social distancing within the year group – this will be impossible to achieve</li> </ol>	
<p><b>Team Training</b></p>	<p>All team members have had renewed health and safety training, with Covid training included. They have been taught and tested on the symptoms and control of Covid19 and on the Club plan and risk assessment.</p> <p><b>Risk: Team members have low levels of knowledge about Covid or the Club plans and risk assessment</b></p> <p><b>Control measures:</b></p> <ol style="list-style-type: none"> <li>1. Health and Safety Training with Covid module for all team members</li> <li>2. In-club training before start of term and ongoing</li> </ol>	

